

EASTPORT-SOUTH MANOR JR.-SR. HIGH SCHOOL

543 Moriches-Middle Island Road • Manorville, NY 11949 • (631) 801-3250 • Fax (631) 874-6787 • www.esmonline.org

PATRICK K. BRIMSTEIN, Ed.D.
Superintendent of Schools



SAL ALAIMO, 9-12 Principal
JEANNETTE KEICHER, Assistant Principal
JAMES P. MCCLINTOCK, Assistant Principal

THOMAS R. DICK, 7-8 Principal

August 2017

To: Seniors and Parent(s)/Guardian(s)

Re: Parking Permits- 2017-2018

Parking permits for the school year will be issued to **seniors** only. This does not include early graduates. Student parking at Eastport-South Manor Junior-Senior High School is a *privilege* that requires a valid New York State **Class D** License. You may wish to visit www.nydmv.state.ny.us for specific New York State driver license information, laws and regulations. Please know that parking permits are issued on a *first-come, first-served* basis to eligible seniors in good standing.

We are accepting the enclosed applications at the Junior-Senior High School on **Monday, August 21st** and **Tuesday, August 22nd** between the hours of 8:00 a.m. and 1:00 p.m. In order to receive a permit, you will be required to submit your actual New York State License, the completed application form, as well as, **photocopies** of your license and registration. If all of your paperwork is in order, a parking permit will be issued to you at that time. Please know that there will **not be access to photocopy machines at the school**. If you are unable to submit an application on these days, you will be able to do so during the first week of school.

Any senior that receives a license *during* the school year, may apply for a parking permit at that time.

We look forward to your cooperation with all matters related to senior parking privileges. Safety, courtesy and responsibility are our most important concerns.

Enjoy the remaining days of your summer vacation!

Sincerely,

Sal Alaimo
Principal

Eastport-South Manor Central School District

149 Dayton Avenue • Manorville, New York 11949 • (631) 801-3000 • Fax (631) 874-6750 • www.esmonline.org

Together We Build Excellence

**Eastport-South Manor Junior-Senior High School
2017-2018 Senior Parking Application**

Office Staff Only

Parking Spot # _____

Date: _____

Student Name (Print Clearly): _____

MAKE OF VEHICLE: _____ MODEL: _____ YEAR: _____

LICENSE PLATE NUMBER: _____ COLOR: _____

All applications must include a legible copy of your **Senior Class D** and **vehicle registration**.
Students must also present their *original* **Class D** license when they apply for their parking permit.

Regulations

Parking is a privilege afforded to **seniors only**. This does not include early graduates.

1. Only vehicles registered to applicants or applicant's family may be driven to school. One parking permit will be issued to each student.
2. The parking permit will come in the form of a sticker and must be adhered on the **passenger side bottom front window**. The permit may be used only for the vehicle for which it was issued. You must submit a new application to the Main Office if you change vehicles during the school year.
3. Students **must** park in designated numbered spots in the student lot.
4. Students are prohibited from leaving school and entering the parking lot during the school day (7:20-2:10). Vehicles are only to be used to drive to and from school during regular school hours. Vehicles may not be used for socializing or leaving the premises before the end of the school day.
5. Leaving the premises before the end of the school day requires written approval by the appropriate administrator.
6. Transporting other students to and from school grounds requires permission from the Parent(s)/Guardian(s) of the driver and passenger(s).
7. Transporting students off school grounds at times other than their scheduled dismissal is not permitted and will result in loss of parking privileges.
8. In the event of an accident occurring while driving to or from school, it is the driver's responsibility to file a report with the school immediately.
9. The maximum speed allowable on school grounds is 10 m.p.h.
10. Students must use the main entrance to enter the building.
11. Under no circumstances are vehicles to interfere with the arrival or departure of school buses.
12. The school and school authorities are *not responsible* for any damage or vandalism that may occur to vehicles while on school property.
13. Automobiles parked on school premises or in the school parking lot are **subject to search** when school officials have reason to believe weapons, drugs, alcohol or objects prohibited by school policy or state law are contained therein.
14. The initial permit is provided free of charge. If you lose this permit, report the loss immediately to the Main Office. It will cost \$5.00 to receive a second permit. Under no circumstances will a third permit be issued.
15. Frequent lateness to school may result in temporary or permanent loss of parking privileges.

Failure to comply with these regulations may result in temporary or permanent loss of parking privileges.

Please read carefully prior to signing

Parents/Guardians/Students:

In giving my son/daughter, who is a **senior** and possesses a valid N.Y. State **Class D license**, permission to drive to and from school, I release the school and authorities of all responsibility involving both car and occupants. I assume all responsibility for my son/daughter's actions while he/she is driving to and from school.

My son/daughter has read the regulations and agrees to abide by them. I give him/her permission to drive to and from school. I will be absolutely certain that he/she will follow the rules set forth regarding parking privileges. I understand that the School Administration has the right to revoke a parking permit for violating parking regulations and/or New York State driving laws.

Signature of Student: _____ **Date:** _____

Signature of Parent/Guardian: _____ **Date:** _____

Seniors *must* have a **Senior Class D** license to apply.